



## Public Schools of the Tarrytowns

**SLEEPY HOLLOW MIDDLE SCHOOL** 210 North Broadway • Sleepy Hollow, New York 10591 • FAX (914) 332-6546

**Joshua Whitham**

*Principal*  
914-332-6275  
jwhitham@tufsd.org

**Richard Crawford**

*Assistant Principal*  
914-366-5821  
rcrawford@tufsd.org

September 23, 2019

Dear Eighth Grade Families,

We are excited to announce our eighth graders will have the opportunity to visit Washington, D.C. on April 29<sup>th</sup>, 30<sup>th</sup> and May 1<sup>st</sup>, 2020. An event such as this is certainly fun for the students; however, the primary purpose is educational by design, providing a culminating experience for the students' two-year study of American History. We will hold an initial informational meeting on **October 7<sup>th</sup>** in the auditorium, at 7:00PM, to discuss our Washington, D.C. trip. The total all inclusive cost of the trip is **\$575** per student (incidentals are at the discretion of the student/family). The final itinerary will be provided to you at our send off meeting, scheduled for April 27, 2020.

We are only able to accommodate a total of 140 students on this year's trip, based on the order reservations are received. To secure a spot, you **MUST** submit the following by October 17<sup>th</sup>:

- Permission Slip
- Signed Code of Conduct
- Copy of **Both** sides of Health Insurance Card
- **Non-Refundable** \$75 deposit

Only checks and money orders will be accepted as forms of payment. Checks and money orders must be made payable to Tarrytown UFSD. **NO CASH WILL BE ACCEPTED.**

The payment schedule is as follows:

- Deposit of \$75 due by October 17<sup>th</sup>
- 1<sup>st</sup> Payment of \$250 due by November 15<sup>th</sup>.
- 2<sup>nd</sup> Payment of \$250 due by February 28<sup>th</sup> including all medical forms if necessary
- **Payments in full are accepted at any time**

Although we would never want to remove the opportunity for a student to experience this trip, we must consider the safety and wellbeing of all involved. Therefore, behavioral choices at school will impact one's ability to participate. If you have any questions feel free to contact either Maria Sabbouh at [msabbouh@tufsd.org](mailto:msabbouh@tufsd.org) or Barbara Wilson at [bwilson@tufsd.org](mailto:bwilson@tufsd.org).

Sincerely,

Joshua Whitham  
Principal